

Center Name: Kids Korner Preschool and Daycare		Address: 207 Courthouse Rd. Los Lunas, NM 87031			Phone: (505)565-2373		
License Number: 94070	Issue Date: 11/8/2016	Expiration Date: 11/7/2017	Type: 4 Star Child Care Center		Status: Licensed		
Capacity					Census		
Over Age 2:	80	Under Age 2:	23	Night Care:	0	Playground:	103
		Over 2:	43	Under 2:	11		
Days and Hours of Operation							
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:	06:30 AM	06:30 AM	06:30 AM	06:30 AM	06:30 AM	Closed	Closed
Closing Times:	06:00 PM	06:00 PM	06:00 PM	06:00 PM	06:00 PM		
# of Classrooms: 6	Purpose: Semi-Annual		Date: 04/18/2017		Time: 08:30 AM		
Comments							

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure	
8.16.2.11 A TYPES OF LICENSES	Not Inspected
8.16.2.11 B RENEWAL OF LICENSE	Not Inspected
8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE	Not Inspected
8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS	Not Inspected
8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES	Not Inspected
8.16.2.18 D COMPLAINTS	Not Inspected
8.16.2.21 A LICENSING REQUIREMENTS	Compliance
8.16.2.21 B CAPACITY OF CENTERS <u>Deficiencies</u> The center failed to post classroom capacities, and ratios and group sizes in an area of the room that is easily visible to parents, staff and visitors. Groups size not posted in all classrooms, capacity/ratio/group size in the school age room. Regulation: 8.16.2.21B(3)(c) <u>Corrective Action Plan</u> The center will post the capacity in an area of the room that is easily visible to parents, staff and visitors. Date to be Completed: 05/18/2017	Non-compliance
8.16.2.21 C INCIDENT REPORTING REQUIREMENTS	Not Inspected
Administrative Requirements	
8.16.2.22 A ADMINISTRATION RECORDS	Non-compliance

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Administrative Requirements		
<u>Deficiencies</u> The center failed to display in a prominent place that is readily visible to parents, staff and visitors the most recent fire inspection report. Regulation: 8.16.2.22A <u>Corrective Action Plan</u> The center will post the missing item. Date to be Completed: 05/18/2017		
8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Not Inspected	
8.16.2.22 C POLICY AND PROCEDURES <u>Deficiencies</u> The center did not have available for review written policies and procedures covering expulsion of children. Regulation: 8.16.2.22C(1)-(8) <u>Corrective Action Plan</u> The center will complete written policies and procedures for the missing area(s). Date to be Completed: 05/18/2017 <u>Deficiencies</u> (1) The program does not have an up to date emergency evacuation and disaster preparedness plan approved by the department which shall include steps for evacuation, relocation, shelter in place, lock-down, communication, reunification with parents, individual plans for children with special needs and children with chronic medical conditions, accommodations of infants and toddlers and continuity of operations Regulation: 8.16.2.22C(8) <u>Corrective Action Plan</u> An emergency evacuation and disaster preparedness plan will be developed. Date to be Completed: 05/18/2017	Non-compliance	
8.16.2.22 D FAMILY HANDBOOK	Not Inspected	
8.16.2.22 E CHILDREN'S RECORDS	Compliance	
8.16.2.22 F PERSONNEL RECORDS <u>Deficiencies</u> From the review of staff records, it was determined that 1 out of 18 staff records does/do not include signed acknowledgement that the center's disaster preparedness plan and fire evacuation plan were reviewed. Regulation: 8.16.2.22F(1)(P) <u>Corrective Action Plan</u> The center will have staff complete the required acknowledgement and will retain on file. Date to be Completed: 05/18/2017	Non-compliance	

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Administrative Requirements			
<p><u>Deficiencies</u> From the review of staff records, it was determined that 1 out of 18 staff records do/does not include the staff's current and past duties and responsibilities. See Staff Records 8.16.2.22 form for staff with this missing information. Regulation: 8.16.2.22F(1)(c)</p> <p><u>Corrective Action Plan</u> The center will add staff's current and past duties and responsibilities to the record. Date to be Completed: 05/18/2017</p>			
8.16.2.22 G PERSONNEL HANDBOOK	Not Inspected		
Personnel & Staffing			
8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS	Compliance		
<p>8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING</p> <p><u>Deficiencies</u> Educators did not complete the following training within 3-months: Health and Safety Training Regulation: 8.16.2.23B(2)(b)</p> <p><u>Corrective Action Plan</u> All educators, regardless of the number of hours per week, will complete the above listed training. The following staff members need to complete the required training: Date to be Completed: 05/18/2017</p> <p><u>Deficiencies</u> From the review of staff records, it was determined that 1 out of 18 new staff does/do not have documentation of orientation training. See Staff Records 8.16.2.22 form for staff with missing documentation. Regulation: 8.16.2.23B(2)(a)</p> <p><u>Corrective Action Plan</u> Orientation will be completed and documented for staff noted; in the future, orientation will be completed prior to time staff begin working with children. Date to be Completed: 05/18/2017</p>			Non-compliance
<p>8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES</p> <p><u>Deficiencies</u> The center failed to post the capacity for each activity/interest area. 6 out of 6 classrooms failed to post the capacity for each activity/interest area. Regulation: 8.16.2.23 C (2)(b)</p> <p><u>Corrective Action Plan</u> Each activity/interest area will have a posted capacity, which may vary according to the activity and size of the space, and will not exceed the group size requirement as specified in Paragraph (1) of Subsection C of 8.16.2.23 NMAC Date to be Completed: 05/18/2017</p>			Non-compliance
Services & Care of Children			
8.16.2.24 A GUIDANCE	Compliance		
8.16.2.24 B NAPS OR REST PERIOD	Compliance		
8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS	Compliance		

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Services & Care of Children		
8.16.2.24 D DIAPERING AND TOILETING		Compliance
8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS		Compliance
8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE		N/A
8.16.2.24 G PHYSICAL ENVIRONMENT		Compliance
8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT		Compliance
8.16.2.24 I EQUIPMENT AND PROGRAM		Compliance
8.16.2.24 J OUTDOOR PLAY AREAS		Compliance
8.16.2.24 K SWIMMING, WADING AND WATER		N/A
8.16.2.24 L FIELD TRIPS		Not Inspected
Food Service		
8.16.2.25 B MEALS AND SNACKS		Compliance
8.16.2.25 C MENUS		Compliance
8.16.2.25 D KITCHENS		Compliance
8.16.2.25 E MEAL TIMES		Compliance
Health & Safety Requirements		
8.16.2.26 A HYGIENE		Compliance
8.16.2.26 B FIRST AID REQUIREMENTS		Compliance
8.16.2.26 C MEDICATION		Compliance
8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS		Compliance
8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS		Not Inspected
Buildings, Grounds & Safety		
8.16.2.29 A HOUSEKEEPING		Compliance
8.16.2.29 B PEST CONTROL		Compliance
8.16.2.29 C MECHANICAL SYSTEMS		Compliance
8.16.2.29 D WATER AND WASTE		Compliance
8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL		Compliance
8.16.2.29 F EXITS AND WINDOWS Deficiencies Exit ways are obstructed and do not permit free egress from inside the center to the outside in the Pre-K room(s). Drawers blocking exit, CORRECTED ON SITE. Regulation: 8.16.2.29F(3) Corrective Action Plan Exit ways will be kept free from obstructions at all times. Date to be Completed: 05/18/2017		Non-compliance
8.16.2.29 G TOILET AND BATHING FACILITIES		Compliance
8.16.2.29 H SAFETY COMPLIANCE		Non-compliance

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Buildings, Grounds & Safety		
<u>Deficiencies</u>		
The center failed to conduct an emergency preparedness practice drills for at least once a quarter. Regulation: 8.16.2.29H(1)		
<u>Corrective Action Plan</u>		
A center will conduct emergency preparedness practice drills at least quarterly beginning January of each calendar year. Date to be Completed: 05/18/2017		
<u>Deficiencies</u>		
The center's record of fire drills does not include the following : the date; the time; the number of adults and children participating. Regulation: 8.16.2.29H(3)(d)		
<u>Corrective Action Plan</u>		
The record of fire drills will include all required information. Date to be Completed: 05/18/2017		
8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES	Compliance	
8.16.2.29 J PETS	N/A	

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

			
04/18/2017	04/18/2017		
Surveyor: Mark Prizzi	Date	Facility Rep: Sandy Esch	Date